

**MINUTES OF MEETING  
SUNGATE COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Sungate Community Development District held Public Hearings and a Regular Meeting on January 23, 2023 at 11:00 a.m., at the offices of Cobb Cole, 149 S. Ridgewood, Suite 700, Daytona Beach, FL 32114.

**Present at the meeting were:**

Scott Bullock	Chair
Ethan S. Bullock	Assistant Secretary
Troy Rentz	Assistant Secretary

**Also present were:**

Ernesto Torres	District Manager
Parker Mynchenberg (via telephone)	Interim District Engineer

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Torres called the meeting to order at 11:00 a.m.

Supervisors Scott Bullock, Ethan Bullock and Rentz were present. Supervisors Henige and Lentz were not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**THIRD ORDER OF BUSINESS**

**Public Hearing to Hear Public Comments  
and Objections to the Adoption of the  
Rules of Procedure, Pursuant to Sections  
120.54 and 190.035, Florida Statutes**

**A. Affidavits of Publication**

The affidavits of publication were included for informational purposes.

**B. Consideration of Resolution 2023-30, Adopting Rules of Procedure; Providing a Severability Clause; and Providing an Effective Date**

**On MOTION by Mr. Scott Bullock and seconded by Mr. Ethan Bullock, with all in favor, the Public Hearing was opened.**

No members of the public spoke.

**On MOTION by Mr. Scott Bullock and seconded by Mr. Ethan Bullock, with all in favor, the Public Hearing was closed.**

Mr. Torres presented Resolution 2023-30 and read the title.

Asked if the Rules of Procedure are boiler-plate and follow the Statutes, Mr. Torres stated these Rules are very thorough, address CDD procedures such as to the bidding process, how meetings are conducted, etc., and are alike or very similar to the Rules adopted by Management's other clients.

**On MOTION by Mr. Scott Bullock and seconded by Mr. Ethan Bullock, with all in favor, Resolution 2023-30, Adopting Rules of Procedure; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

**FOURTH ORDER OF BUSINESS**

**Public Hearing on Adoption of Fiscal Year  
2022/2023 Budget**

**A. Affidavit of Publication**

The affidavit of publication was included for informational purposes.

**B. Consideration of Resolution 2023-31, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2022 and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date**

Mr. Torres presented the proposed Fiscal Year 2023 budget and stated it is a landowner-contribution budget, with expenses being funded as they are incurred.

**On MOTION by Mr. Scott Bullock and seconded by Mr. Ethan Bullock, with all in favor, the Public Hearing was opened.**

No members of the public spoke.

**On MOTION by Mr. Scott Bullock and seconded by Mr. Ethan Bullock, with all in favor, the Public Hearing was closed.**

Mr. Torres presented Resolution 2023-31.

**On MOTION by Mr. Scott Bullock and seconded by Mr. Rentz, with all in favor, Resolution 2023-31, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2022 and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.**

#### **FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-14, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023 and Providing for an Effective Date**

Mr. Scott Bullock stated that meetings will continue being held on an as-needed basis.

This item was deferred.

#### **SIXTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of December 31, 2022**

Mr. Torres presented the Unaudited Financial Statements as of December 31, 2022.

**On MOTION by Mr. Scott Bullock and seconded by Mr. Rentz, with all in favor, the Unaudited Financial Statements as of December 31, 2022, were accepted.**

**SEVENTH ORDER OF BUSINESS****Approval of December 13, 2022 Public Hearings and Regular Meeting Minutes**

Mr. Torres presented the December 13, 2022 Public Hearings and Regular Meeting Minutes.

**On MOTION by Scott Bullock and seconded by Mr. Ethan Bullock, with all in favor, the December 13, 2022 Public Hearings and Regular Meeting Minutes, as presented, were approved.**

**EIGHTH ORDER OF BUSINESS****Staff Reports**

- A. District Counsel: *Cobb Cole*
- B. District Engineer (Interim): *Parker Mynchenberg & Associates, Inc*
- C. District Manager: *Wrathell, Hunt and Associates, LLC*

There were no District Counsel, District Engineer or District Manager reports.

- **NEXT MEETING DATE: TBD**

The next meeting will be scheduled when it is necessary to meet.

**NINTH ORDER OF BUSINESS****Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**TENTH ORDER OF BUSINESS****Public Comments**

No members of the public spoke.

**ELEVENTH ORDER OF BUSINESS****Adjournment**

**On MOTION by Mr. Scott Bullock and seconded by Mr. Rentz, with all in favor, the meeting adjourned at 11:13 a.m.**



Secretary/Assistant Secretary



Chair/Vice Chair