

**MINUTES OF MEETING  
SUNGATE COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Sungate Community Development District held a Regular Meeting on June 3, 2024 at 1:00 p.m., at the offices of Cobb Cole, One Daytona Blvd., Suite 600, Daytona Beach 32114.

**Present:**

Scott Bullock  
Victoria Henige  
Carl Lentz

Chair  
Assistant Chair  
Assistant Secretary

**Also present:**

Ernesto Torres  
Mark Watts (via telephone)

Wrathell, Hunt and Associates LLC  
District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Torres called the meeting to order at 1:09 p.m.

Supervisors Scott Bullock, Henige, and Lentz were present. Supervisor Ethan Bullock was not present. One seat was vacant.

**SECOND ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**THIRD ORDER OF BUSINESS**

**Consider Appointment to Fill Unexpired  
Term of Seat 5**

- **Administration of Oath of Office (the following to be also provided in a separate package)**
  - A. Required Ethics Training and Disclosure Filing**
    - **Sample Form 1 2023/Instructions**
  - B. Membership, Obligation and Responsibilities**

C. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees

D. Form 8B: Memorandum of Voting Conflict for County, Municipal and other Local Public Officers

This item was deferred.

**FOURTH ORDER OF BUSINESS**

Consideration of Resolution 2024-01, Electing and Removing Officers of the District and Providing for an Effective Date

This item was deferred.

**FIFTH ORDER OF BUSINESS**

Consideration of Resolution 2024-02, Designating a Date, Time and Location for a Landowners' Meeting; Providing for Publication; Providing for an Effective Date

Mr. Torres presented Resolution 2024-02.

On MOTION by Mr. Scott Bullock and seconded by Ms. Henige, with all in favor, Resolution 2024-02, Designating a Date, Time and Location of November 5, 2024 at 1:00 p.m., at the offices of Cobb Cole, One Daytona Blvd., Suite 600, Daytona Beach 32114 for a Landowners' Meeting; Providing for Publication; Providing for an Effective Date, was adopted.

**SIXTH ORDER OF BUSINESS**

Consideration of Resolution 2024-03, Approving a Proposed Budget for Fiscal Year 2024/2025 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing for an Effective Date

Mr. Torres presented Resolution 2024-03. He reviewed the proposed Fiscal Year 2025 budget, highlighting any line item increases, decreases and adjustments, compared to the Fiscal Year 2024 budget, and explained the reasons for any changes.

**On MOTION by Mr. Scott Bullock and seconded by Ms. Henige, with all in favor, Resolution 2024-03, Approving a Proposed Budget for Fiscal Year 2024/2025 and Setting a Public Hearing Thereon Pursuant to Florida Law on August 22, 2024 at 11:00 a.m., at the offices of Cobb Cole, One Daytona Blvd., Suite 600, Daytona Beach 32114; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing for an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2024-04, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2024/2025 and Providing for an Effective Date**

This item was deferred.

**On MOTION by Mr. Scott Bullock and seconded by Ms. Henige, with all in favor, deferring consideration of Resolution 2024-04, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2024/2025 and Providing for an Effective Date, was approved.**

**EIGHTH ORDER OF BUSINESS**

**Ratification of Ovid Solutions, LLC Agreement for Professional Services**

**On MOTION by Mr. Scott Bullock and seconded by Ms. Henige, with all in favor, the Ovid Solutions, LLC Agreement for Professional Services, was ratified.**

**NINTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of April 30, 2024**

**On MOTION by Mr. Scott Bullock and seconded by Ms. Henige, with all in favor, the Unaudited Financial Statements as of April 30, 2024, were accepted.**

**TENTH ORDER OF BUSINESS**

**Approval of August 16, 2023 Public Hearing and Regular Meeting Minutes**

This item was not addressed.

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel: Cobb Cole**
- B. District Engineer (Interim): Parker Mynchenberg & Associates, Inc**
- C. District Manager: Wrathell, Hunt and Associates, LLC**

There were no Staff reports.

- **NEXT MEETING DATE: TBD**
  - **QUORUM CHECK**

The next meeting will be on August 22, 2024 at 11:00 a.m.

**TWELFTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**THIRTEENTH ORDER OF BUSINESS**

**Public Comments**

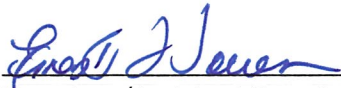
No members of the public spoke.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

**On MOTION by Mr. Scott Bullock and seconded by Ms. Henige, with all in favor, the meeting adjourned at 1:17 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

A handwritten signature in blue ink, appearing to read "Emily J. Jansen", written over a horizontal line.

Secretary/Assistant Secretary

A stylized handwritten signature in blue ink, written over a horizontal line.

Chair/Vice Chair